

Employment Event Timeline

Use one row for each material event. Separate observation, record, report, and inference.

Timeline fields

Date, time, or range	
Event or action	
Actor or decision-maker	
Exact words if reliable	
Source class	
Document ID	
Confidence	
Employer explanation	
Adverse fact	
Missing proof or follow-up	

Source classes

Personal observation	
Original document	
System record	
Witness report	
Agency or public record	
Inference	
Approximate memory	

Different clocks

Conduct date	
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Decision date	
Communication date	
Discovery date	
Documentation date	
Challenge or filing date	

Version control

Executive chronology version	
Detailed chronology version	
Correction note	
Reason for change	
Date updated	

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